

RESIDENTIAL CARE ADMINISTRATORS BOARD MEETING

April 27, 2000
Bureau of Occupational Licenses

ROLL CALL: Sharon Ashcraft, Chairman
Verlene Kaiser
Myron Higbee

ABSENT/EXCUSED: Elizabeth Hein-Drake

ALSO PRESENT: Thomas E. Limbaugh, Bureau Chief
Janice Wiedrick, Secretary
Bureau of Occupational Licenses

Chairman Ashcraft called the meeting to order at 10a.m.

Verlene Kaiser moved to approve the minutes of the March 9, 2000 meeting. Myron Higbee seconded the motion, motion carried.

Tom Limbaugh presented the financial statement to the Board. The statement shows a positive balance of 53,745.01.

The investigative report was presented to the Board. The report shows that four complaints are open and under investigation.

Davis Curtis of the Board of Engineering lent a power point projector and screen to the Board for Dr. Haacker's presentation.

Dr. Haacker of NEEDS, Inc. presented a history of the Residential Care Rules and showed how the future of examinations is evolving.

Dr. Haacker suggested the Board consider giving a computerized examination in the future. Computer exams are available from NAB and the American College. Also available are study courses for the examinations.

For Idaho 76% of the facilities have 8 beds or less. The Board feels at this time a computerized study program would not be a viable source for most of the facilities.

Another suggestion was that the Idaho Assisted Living Association (IDALA) purchase the CD roms to used as continuing education credits or for in-service educational tools.

Discussion was held on possible future legislation to change the licensure to two or more levels -- One to twenty bed facilities -- twenty to forty beds -- forty or more beds.

Myron Higbee moved to have Dr. Haacker re-write section one of the examination by replacing those questions that have been missed by 60% or more be replaced with questions taken from Chapter 42, Title 54 Idaho Code. (4-5-00)
Section two of the examination, Dr. Haacker is to make sure that all questions are now linked to the new (3-2000) Rules from the Department of Health and Welfare and that 15% of the test questions are new questions.

These changes are to be initiated in time for the July 2000 examination.

Verlene Kaiser seconded the motion, motion carried.

Dr. Haacker suggested that the Board considers presenting continuing education credits based on the new Health and Welfare Rules for facilities.

The Bureau is instructed to send a memorandum to all potential examination candidates that section one will have questions taken from the Residential Care Administrators Laws

and Rules and section two will be based upon the new Rules from the Department of Health & Welfare.

Verlene Kaiser moved to explore the ability to have the test computerized for use at difference sites in Idaho/Washington. Myron Higbee seconded the motion, motion carried.

Verlene Kaiser moved that the Bureau start the process to draft a rule for presentation at the next session for reciprocal endorsement as stated in 54-4210 Idaho Code. Myron Higbee seconded the motion, motion carried.

Myron Higbee moved for Verlene Kaiser to attend the National Association of Boards of Examiners (NAB) Conference June 15-17, 2000 in Seattle to gather information on the NAB examination. Verlene Kaiser seconded the motion, motion carried.

Discussion was held on lowering the renewal fee for this year but with unknown expenses for the re-write of the examination and possibly changing to a computerized exam the Board, by consensus, agreed to keep the renewal fee at \$75.

Having no further business before them, Myron Higbee moved to adjourn the meeting at 1p.m. Verlene Kaiser seconded the motion, motion carried.

Sharon Ashcraft, Chairman

Verlene Kaiser

Myron Higbee

Elizabeth Hein-Drake

Thomas E. Limbaugh, Bureau Chief